# FINRA/NYSE
# TRF Portal Login

02/05/2025

# TRF Portal Login Procedure

## 1. Introduction

A browser will be used to launch the TRF Portal UI (Chrome is recommended). Logging into TRF Portal will utilize ICE Single Sign On (SSO). Multi-factor authentication is required.

## 2. Initializing ICE SSO

Users who already have a SSO account for the UAT environment (for example, if you have TOP access already), and don't receive the email mentioned below, can skip this section and go directly to part 3.

After ICE staff grants access to TRF Portal, you may receive an email containing a link to complete the sign-up process. Below is an example email for the UAT environment.

## NON-PROD ckt-ut-ICE Global ID Confirmation

no-reply@ice.com

Thank you for requesting access to Prism. Please click on the link below to setup a new password for your ICE GlobalID.

https://sso.api1.ice.com/requestGlobalId?d=

Please click the link and proceed to the registration and complete all forms.

# Global ID Registration

**Email Address**

trfportluser@gmail.com

**First Name**

**Last Name**

**Password**

**Confirm Password**

**Show Passwords**

**Complete Registration**

**Password Rules**
- Passwords must be 8 to 50 characters in length.
- Passwords must include at least 3 of the following types:
  - o Lower Case    o Upper Case    o Numbers
  - o Special characters: ` ~ ! @ # $ % ^ & * ( ) - _ = + [ { ] } | ; : ' " , <. > / ?
- Passwords must not be easily guessed and must not be on any database of compromised passwords.
- Passwords for API users must be atleast 15 characters long

# Confirm Contact Info

**Email**      vinil.bhandari@ice.com

*

**First Name**

> Trfpotl

*

**Last Name**

> User

*

**Role**

> Middle Office ⌄

*

**Phone**

> US +1  | ⌄     555-1212    📞

**Alternate Phone**

> Select...  | ⌄     alternate phone    📞

*

**Address Line 1**

> 11 Wall St

**AddressLine 2**      * **City**

>      New York

*

**Country**

> United States ⌄

*

**State**      New York  | ⌄      * **Zip**      10005

**Confirm**    **Skip**

After completing the registration, you will be directed to a page to allow you to modify your multi-factor authentication settings. By default, MFA will be done through an email. After logging in, you will receive an email containing a one-time login code that you will need to provide to complete logging into the application. Other options for MFA include Google Authenticator, and Passkey (YubiKey/Fingerprint). You can change this by clicking the "Click here to change 2FA settings"

link in the page below.

# Two Factor Registration

⚙

## Two Factor Authentication Registration Complete

**Email**                        trfportluser@gmail.com

**Delivery Option**           Email Notification

You are now registered to receive Two Factor Authentication (2FA) passcodes via the above email. On login, after entering username/password you will be prompted to enter a passcode.

Click here to change 2FA settings

# Two Factor Registration

⚙

**First Name**

Trfportl

**Last Name**

User

**Email (Required)**

trfportluser@gmail.com

☑ Email verification Done

You must now choose your 2FA passcode delivery option. Passcodes will be required for login to the application. Passcodes will be sent to your selected delivery option.

**Please select your 2FA default delivery option**

● Email Notification

○ Passkey (Yubikey/Fingerprint)

○ Authenticator App

**Save**

# 3. Logging Into TRF Portal/Prism

After completing the registration process, you can proceed to **https://prism.uat.nyse.com** to log into the TRF Portal UAT environment. You will need to enter your email and password, then proceed with your chosen MFA setup.
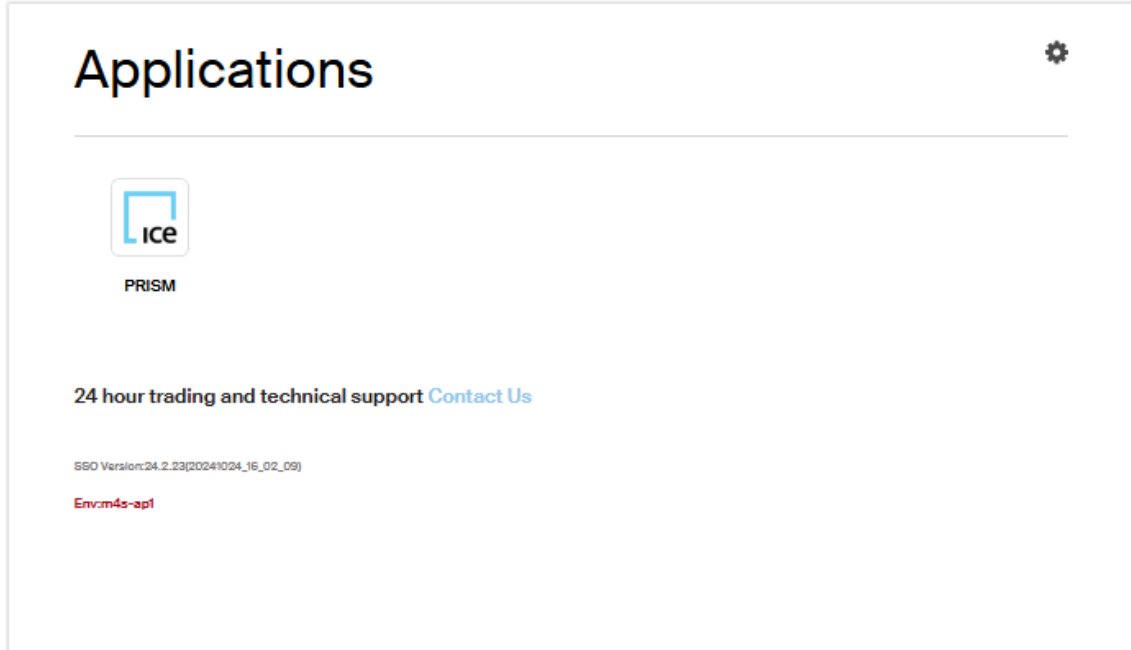
After logging in, you will be directed to the ICE SSO page - which will display any applications you have access to. To launch TRF Portal, select the "Prism" application.



Once inside Prism, you should see TRF Portal. You can click this button to proceed to TRF Portal.
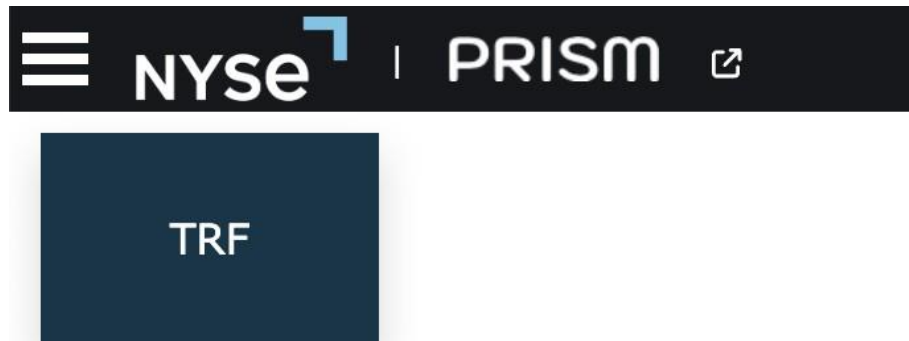
# 4. Additional Information

You should be able to resolve any login issues by clicking the appropriate link on the login page. Here you can reset or change your password if there are any issues.



From the main SSO page, you can also change your SSO settings, such as MFA method. Click the gear button in the upper right corner and select the appropriate action.